

To,
The Managing Director,
Jharkhand Tourism Development Corporation Limited,
Ranchi, Jharkhand.

DATE: 10THFEB,2024.

Re: Audit of your Accounts for the F.Y. 2010-11.

Subject: Audit Requirements- Phase II

Dear Sir,

Please Provide the followings to proceed with our audit for the F.Y. 2010-11:

1. Please provide us with the reply to our earlier findings sent to you vide our letter dated 16/01/2019, 18/02/2019, 16/03/2019, 17/05/2019, 20/05/2019.
2. Please provide us with the list of following:
 - a) Provisions.
 - b) Advance lease Rent & Advance Rental Income (Period for which received and amortization thereof)
 - c) Statutory Liability – with ageing schedule.
 - d) Trade Payables – with ageing schedule.
 - e) Other Liability.
 - f) Deposits.
 - g) Loans and Advances.
 - h) Sundry Debtors – with ageing schedule.
 - i) List of Pending Cases by/against the corporation.
3. As per tally data given to us, the balances and Income/Expenditure figures do not match with the Balance Sheet and P&L A/c given to us. Please explain, with reference to the tally data, how the figures are grouped in the Balance sheet/ P&L A/c. We have not received the tally data of 1)Hotel Baidyanath Vihar, Deoghar & 2)Margiya Suvidha Kendra, Madhupur, Deoghar for which we have completed the preliminary checking . Also provide us with the list of all units operating under JTDC during the year aforesaid.
4. Please Provide us with the following documents:
 - (a) Bank Statement of all bank accounts.
 - (b) Bank Reconciliation Statement for all bank accounts.
 - (c) EPF/ESI challan for each month with Monthly chart.
 - (d) Copy of lease agreement / rental agreement
 - (i) In respect of property/ premise taken on lease.
 - (ii) In respect of property given on lease.

- (e) Copy of Luxury Tax returns, VAT Returns & Service Tax returns.
- (f) Bills for addition to PPE.
- (g) Certificate of cash balance at period end in respect of each units.
- (h) Fixed Deposits Certificate or bank statement regarding the same.
- (i) Bills of Electricity Payments.
- (j) Agreement or Contracts with JTDC Bus service.
- (k) Salary payment register or Salary sheet.
- (l) Letter from State Government Regarding transfer of capital assets/
Maintenance of Capital Assets.
- (m) Details & Documents regarding Contract/ Work Order/
Government Schemes allotted to the company.

Thanking you,
Yours faithfully,
For J. N. Agrawal & Co.

(CA. Sumit Agrawal)
Partner